

PREMIUMMMM SCHOOL

Supplementary school in Grays
Website: www.premiummmschool.com
Email: premiummmschool@gmail.com
Phone: 07312649107

SCHOOL POLICY REGARDING ABSENCES AND LATENESS:

- If a child is unable to attend a class, the parents/guardians must inform the school 48 hours prior to the start of the lesson, otherwise the money will not be refunded/extended onto another week. If the child is unable to attend the class due to sickness and the parents/guardians inform the school less than 48 hours prior to the start of the lesson, the money will only be extended onto another week after receiving an official doctor's note for the absence.
- Parents/guardians need to make sure that the child is on time for all lessons. Children need to arrive at least 5 minutes before the start of the lesson. We monitor our attendance and lateness.
- If a child has poor attendance, the school will contact the parents/guardians to discuss this matter. If a child has 3 or more absences in a row without an acceptable reason, the school reserves the right to dismiss this child from all classes. The school has limited places available and if a child has poor attendance, it is best to give their place to someone who would take full advantage of the educational opportunities available to them.

Regular and punctual school attendance is important. Pupils need to attend school regularly if they want to learn and achieve progress.

Parents/guardians need to ensure children are in school and on time, therefore having access to learning for the maximum number of days and hours.

Having poor attendance can have an impact on student progress and result in underachievement.

Our policy applies to all children registered at this school and this policy is made available on our school website www.premiummmschool.com.

If there are any questions regarding this policy, please contact the school premiummmschool@gmail.com